



DEPARTMENT OF THE ARMY  
HEADQUARTERS, UNITED STATES ARMY MEDICAL DEPARTMENT ACTIVITY  
2480 LLEWELLYN AVENUE  
FORT GEORGE G. MEADE, MARYLAND 20755-5800

REPLY  
ATTENTION OF

3 September 2002

POLICY STATEMENT NO. 10

USE OF BULLETIN BOARDS IN KIMBROUGH AMBULATORY CARE CENTER

1. Bulletin boards provide a means for the command to inform the staff and patients of official information that they need or have a right to know. Army regulation dictates the types of information that shall not be posted on bulletin boards. The limited capacity of some bulletin boards may require local restrictions on the format of personal advertisements. Only the following types of information are permitted to be posted on the bulletin boards of Kimbrough Ambulatory Care Center:

- a. Official information pertaining to the MEDDAC staff, military and civilian, to include policy statements and memorandums, duty rosters, and other items of an official nature that the staff must or should know about and that are suitable for posting on a bulletin board.
- b. MEDDAC-related functions and activities, regardless of where they are being held.
- c. Military functions and activities occurring on-post and off-post, including activities sponsored by the Fort Meade chapels.
- d. Non-military activities and functions on the installation that are sanctioned by the garrison commander due to their benefit to the military community.
- e. Union information in accordance with Article 14, Section 3, Negotiated Agreement, American Federation of Government Employees Local 1622.
- f. All official civilian personnel information, such as merit promotion announcements, Thrift Savings Plan information and health benefits information.
- g. Personal advertisements submitted by staff members to sell their personal belongings, to include homes if the homes are for sale by owner only and the name and telephone number of a Realtor is not included in the advertisement.

2. Prohibited items. Advertisements, flyers, posters and similar items that are meant to promote or enrich a non-military affiliated person, parochial organization, or company is strictly forbidden by Army regulation and the post commander.

3. Administrative areas and clinics that have primary responsibility for the various bulletin boards within the facility may, when deemed necessary, impose restrictions on the size and format of personal advertisements and the length of time they are posted. Such restrictions, if imposed, will be prominently displayed at the top of the bulletin board.

//Original Signed By//  
JOAN P. EITZEN  
COL, AN  
Commanding

DISTRIBUTION:

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